

# Coachella Valley Resource Conservation District

## Minutes of Meeting

May 20, 2020

### Meeting Location

Teleconference Meeting

1. **Call to Order and Roll Call:**  
Meeting was called to order at 8:04 a.m.  
Directors Present: President Bob Wright, Vice-President Don Ackley (arriving at 8:13 am), Directors Alonzo, Arias and Carian
2. **Opening Comments:** Cindy Byerrum was introduced to the Board.
3. **Approval of Minutes:** Meeting minutes for December 2019 and February 2020 were approved.
4. **Public Comments on Matters not Listed on the Agenda:** No public comment.
5. **Financial Reports:** Financial Reports for the months of March and April 2020 were reviewed and approved.
6. **Staff Reports and Updates on Activities and Actions by District:**  
District Manager provided an update on District Operations and Partnership Projects.
  - Item a) update provided on the Palm Desert property. The Directors were given information on the onsite drainage problems and the cost to hire an engineering firm to create plans. There was also discussion on an existing tree that is leaning against one of the buildings and it was recommended by a roof inspector and several landscaping consultants that it be removed.
  - Item b) a grant consultant (Mr. John Cannan) to assist the District with the management of a grant.
  - Item c) Staff continues to work remotely. The USDA office is remains closed to the public.
  - Item d) Insurance provider update. Due to the cost increase Workers' Compensation update will be provided by SDRMA and General Liability will be provided by Allied Public Risk.

#### Partnership projects

- Item a) CalRecycle grant is closed. The final amount requests was \$101,925.63. A total of \$6,668.03 covered the administrative dues of the District Manager.
- Item b) Clean-up program between the CVRCD and SCVCSD

- Item c) IERCD – information was covered in Agenda Item 7C

**7. Action Items:**

- A. Discussion and Possible acceptance of the Coachella Valley Resource Conservation District's Annual Financial Report Fiscal Year 2018-19 Audit Report

*Motion made by Vice President Ackley to adopt Financial Report; seconded by Director Arias. Motion passed 5-0.*

- B. Discussion and Possible Approval of First Amendment to the Lease Agreement between the Coachella Valley Resource Conservation District and McAuliffe & Company, Inc.

*Motion made by Director Arias approval; seconded by Director Alonzo. Motion passed 5-0.*

- C. Discussion and Possible Approval of National Association of Conservation Districts Technical Assistance Concurrence Document

*Motion made by Director Arias to participate in Technical Assistance NACD Grant; seconded by Director Alonzo. Motion passed 5-0.*

8. Discussion Items for the Good of the District: None

9. Closed Session: No Closed Session

10. District General Counsel Reports and Announcements: None

11. Items for future Board Consideration: The Board was informed that the next meeting would include discussion of the 2020-21 Budget

12. Date of Next CVRCD Regular Board Meeting:  
June 17, 2020

13. **ADJOURNMENT OF MEETING**  
Meeting adjourned at 8.58 a.m.

Approved this 22<sup>nd</sup>, July 2020



Yvonne Franco, District Manager/Secretary